

## **Angel Fire Public Improvement District 2007-1**

3465 Mountain View Blvd., Suite 14

PO Box 1046, Angel Fire, NM 87710

575-377-3483

### **Meeting Minutes**

**April 11, 2012 at 1:30 pm at the Village Hall Meeting Room**

- A. Call to Order – Vice Chairman Dan Rakes called the meeting to order at 1:31 pm.
- B. Pledge of Allegiance - Vice Chairman Dan Rakes called for the Pledge of Allegiance.
- C. Roll Call - Present were Vice Chairman Rakes, Director Steve Oliver, Director Chuck Verry and Director Alan Young (by phone). A quorum was present. Also present were Sally Sollars, District Administrator, and Nann Winter, General Counsel (by phone).
- D. Approval of Agenda– Director Verry moved to approve the agenda with no changes. Director Oliver seconded. The motion carried 3-0.
- E. Enter into Executive Session - At 1:32 pm Vice Chairman Rakes announced that we will have a closed Executive Session Meeting. Director Verry moved to enter into Executive Session. Director Oliver seconded. The motion carried 3-0.

Vice Chairman Rakes returned to the Board Meeting at 2:06 pm by stating “No decisions were made during the Executive Session and the only items discussed were on the agenda”.

Let the record show that pursuant to NMSA 1978, Section 10-15-1 (H) and (J) the PID Board held a closed meeting on April 11, 2012 at 1:32 pm at the Village Hall Meeting room to status of current legal issues. Let the minutes reflect that the matters discussed in the closed meeting were limited only to those specified in the notice of the separate closed meeting.

- F. Approve March 14, 2012 Minutes – Director Verry moved to approve the March 14, 2012 meeting minutes. Director Oliver seconded. The motion carried 3-0.
- G. Requests and Responses from the Audience (Limit to 3 minutes) – None.
- H. Announcements and Proclamations – None.
- I. Business
  - 1. Consider and Approve Fiscal year 2011 Audit Report – Director Verry moved to approve the Fiscal Year 2011 Audit Report. Director Oliver seconded. The motion carried 3-0.
  - 2. Consider and Approve Amendment #7 to AUI Contract – Director Oliver moved to approve Amendment #7 to AUI Contract. Director Verry seconded. The motion carried 3-0.
  - 3. Consider and Approve Compensation Increase for District Administrator – Director Verry moved to approve the District Administrator compensation to \$40 per hour effective now. Director Oliver seconded the motion. Director Verry stated that Ms. Sollars has done a good job and is doing the work of two and one half people. He said he felt the Board should recognize the fact and pay accordingly. The motion carried 3-0.

4. Discuss Election for Board Replacements – Vice Chairman Rakes stated that over the last four years the Village Council appointed the Board Member replacements when a member was unable to finish their term. It came to light recently that an election is necessary when a term expires per the New Mexico Public Improvement District Act. General Counsel is researching the procedure, but there will not be enough time to hold an election prior to Director Verry and Director Oliver terms expiring. Ms. Winter has suggested that the Village Council may, if they choose, pass a resolution to reappoint Directors Verry and Oliver for an extended period until an election is organized. She said that she had talked with the Village General Counsel, Joe Canepa, and that Mr. Canepa will be informing the Village administration of the issues involved.

In her research, Ms. Winter also discovered that there are six PIDs in the City of Albuquerque that have not held an election as the PID Act states because the Albuquerque City Council does not know how to address the requirements of the Act, which raises several technical legal questions. There the City Council has reappointed the existing Board Members.

- I. Consent Agenda – Director Verry moved to approve the consent agenda. Director Oliver seconded. The motion carried 3-0.

1. HDR Engineering, Inc.; Invoice #00371860-H - \$3,351.14
2. Stelzner, Winter, et al – General Counsel; Invoice #3551 - \$1,617.84
3. Kamm & McConnell, LLC; Invoices #32790 - 32802 - \$3,369.70
4. David Taussig & Associates; Invoice #1112116 - \$3,776.87
5. HCSWW; El Vado Place Materials - \$2,357.12
6. New Mexico Finance Authority; May Debt Service - \$522,395.02
7. New Mexico Finance Authority; Bond Call - \$265,000
8. Sally Sollars; Invoice #22 - \$3,752.25
9. Fred Pryor Seminars; Invoices #13460363, #13460364 - \$128.00
10. BMWS; Invoice #08-0008 36 - \$15.00
11. CenturyLink; 3/25/12 Invoice - \$138.80
12. Village of Angel Fire - Conf. Call Expense (February 2012) - \$77.51
13. Village of Angel Fire - Canepa Reimbursement; 9/23/11 Invoice – \$1,038.60
14. Village of Angel Fire – Water Availability Fees; 4/1/12 Invoices - \$83.09
15. Sangre de Cristo Chronicle; Invoice #139 - \$50.75
16. Petty Cash Report; Balance \$20.62

K. Reports

1. Project Manager Report – None
2. Administrator Report – Ms. Sollars reported that the audit for the last fiscal year has been released and that the contract for the fiscal year 2012 audit is in process, clearing the way for the next audit that will be done in September.

Ms. Sollars also reported that the contract amendment with Reiman Corporation has been accepted and signed, which included the language that the PID insurance underwriters required to continue to insure the PID. The PID insurance broker,



Steve Crawford, was instrumental in getting this done. As soon as the PID has signed the amendment, Ms. Sollars will forward a copy to the insurance office.

A draft preliminary budget was presented to the Finance Committee this morning. The preliminary budget is due to DFA on June 1<sup>st</sup>. The final budget is due July 31<sup>st</sup>. There will be a 1<sup>st</sup> Public Hearing on the Budget on June 13<sup>th</sup>, a 2<sup>nd</sup> Public Hearing on June 27<sup>th</sup>, with final approval slated for July 11<sup>th</sup>.

Ms. Sollars is also working on the 3<sup>rd</sup> Quarterly Report due to DFA at the end of this month.

Calls to the PID office have increased with the Village issuing water availability bills.

Ms. Sollars met with Mayor Cottam on March 19<sup>th</sup> where she gave the Mayor an overview of the PID and where the project stands. She also delivered the documentation concerning the \$10,000 owed to the PID, but there has been no response. Mayor Cottam approved Ms. Sollars to attend the Village Council's April Work Session to give an overview to the Council.

This week, however, the Village Administrator, Tomas Benavidez, requested that Ms. Sollars delay the presentation to Council until he can meet with his staff and get their views of the project. Mr. Benavidez asked to be put on the agenda for the May Board Meeting so that he may address the Board directly.

3. Committee Reports

- a. Construction Committee – Director Oliver reported that the Construction Committee met yesterday. The HDR invoice was reviewed and approved. Directors Oliver and Young will attend a meeting on April 24<sup>th</sup> in Albuquerque with AUI and BHI to discuss the work to be done this summer.
- b. Finance Committee – Director Verry reported that the Finance Committee today for its quarterly review of the financial records. He stated that the records were in order. Vice Chairman Rakes commented that the budget is very tight with some expenses coming up such as the administrative hearings. He said that he felt that the assessment level for the next year will have to increase by the allowed 2%, stating that there are some real thin months coming up.
- c. Sales Committee – None

4. Treasurer Report– Director Verry asked if the Board Members had received the report and if there were any questions. There were none.

- L. Adjournment – Vice Chairman Rakes announced the meeting adjourned at 2:32 pm.

Next Regular PID Board Meeting will be May 9, 2012



James LeBUS, Chairman



ATTEST: 

Sally Sollars, District Administrator